

Share Food Inspection Information

WELL Health-Safety Rating™

HOW TO USE THIS DOCUMENT:

This document is intended to serve as guidance for **on-site photographs** to document this feature.

This document is meant to demonstrate an acceptable degree of detail for a documentation submission. The Feature cannot be demonstrated solely through a confirmation that the requirements have been or will be implemented. The level of detail is up to the discretion of the project team, but the documents must include specific details demonstrating that the actual policies/protocols have been enacted in the project areas.

This document and similar tools are intended to assist projects in their pursuit of the WELL Health-Safety Rating but use of this document and/or similar tools are in no way a guarantee of achievement of any rating or designation, and no representation or warranty is made regarding the likelihood of achieving any rating or designation.



The below sample documentation is intended to provide guidance on best practices for photographic documentation. It is not a template. You may note included components that are not required to demonstrate compliance with this Feature.

PHOTOGRAPHIC GUIDANCE

When taking photographs to document this feature, follow the best management practices listed below:

General Recommendations

1. Ensure that photographs are taken in good light and focus so that WELL-relevant details are clearly legible.
2. Timestamp and geotag the photographs.
 - a. If using a smart phone to take photographs, there are free apps that allow geotagging. Search “GPS Map Camera” in the app store and options will appear.
3. Consider annotating photographs if WELL-relevant details may not be immediately obvious to the reviewer.

Feature Specific Recommendations:

1. Inventory the food service establishments in the project and the main customer entrances for each establishment.
 - a. Ensure that signage meeting feature requirements is installed at each food establishment entrance.
2. Take a close-up photograph of one of the signs so that the reviewer can confirm:
 - a. If pursuing requirement a: The grading system used and the local health department or other third-party inspection agency who issues the grades.
 - b. If pursuing requirement b: The food hygiene or sanitary inspection report and the local health department or other third-party inspection agency who issued it.
3. Take photographs at each food establishment entrance demonstrating that signage is clearly visible to customers using that entrance.
 - a. Label each photograph with its location in the project (e.g. north entrance to [Name] restaurant on [X] floor).

Example photographs:



TIPS FOR MULTIPLE LOCATIONS

- Photographs are specific to each project location and are not considered shareable.